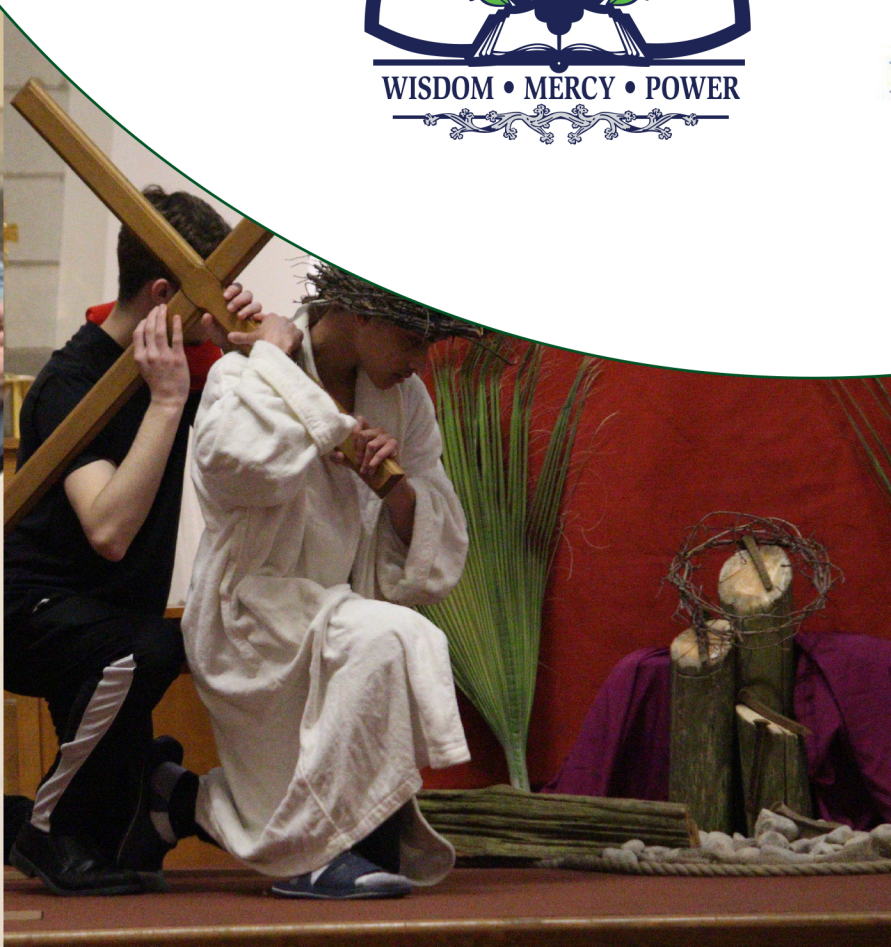


# COMMUNITY SERVICE GUIDE





# **CHRISTIAN COMMUNITY SERVICE EXPERIENCE**

*A CATHOLIC COMMUNITY OF LEARNERS  
ENSURING THEIR POTENTIAL WISDOM TO  
LEAD, THE MERCY TO LOVE AND THE POWER  
TO UNDERSTAND WITH CHRIST AS THE WAY,  
THE TRUTH, AND THE LIGHT .*

## **PURPOSE OF DOCUMENT**

This document provides information about the Christian Community Service grade level and overall diploma requirements for students and parents, and for the approved persons and organizations who are asked by secondary students of Blessed Trinity to sponsor a Christian Community Service activity.

## **ONTARIO SECONDARY SCHOOL DIPLOMA REQUIREMENTS FOR GRADUATION**

Christian Community Service in the Niagara Catholic District School Board enables students to show solidarity with people who are in need and who require assistance. It provides students with an opportunity to follow the teaching of Jesus Christ and puts into practice the social teaching of the Church. It fosters an understanding of civic responsibility and participation, helps young people develop and share their skills with others in the wider community and develops strong ties between students and their community which will foster valuable and long-term relationships.

As stated in Ontario Secondary Schools, Grades 9 to 12: Program and Diploma Requirements, 1999 (OSS) every student who begins secondary school during or after the 1999-2000 school year must complete a minimum of 40 hours of community involvement activities as part of the requirements for an Ontario Secondary School Diploma (OSSD). These activities may be completed at any time during their years in the secondary school program. Notwithstanding the above, in the Niagara Catholic District School Board, Christian Community Service is an essential component of the Religious Education program for students in grades 9 to 12.

## **RELIGIOUS EDUCATION CURRICULUM REQUIREMENTS**

Each student's experience will address the curriculum expectations for the culminating assignment where reflection on their service is evaluated. In this light, it is key for every one of our students to make meaningful

connections to our community members in need. In order to meet ministry graduation expectations in a timely manner, the following chart denotes the suggested amount of hours for each academic year. Students are strongly encouraged to go beyond the ministry minimum in offering their

<b>GRADE 9</b>	<b>HRE10</b>	<b>10 HOURS RECOMMENDED</b>
<b>GRADE 10</b>	<b>HRE20</b>	<b>10 HOURS RECOMMENDED</b>
<b>GRADE 11</b>	<b>HRT3M/HRF30</b>	<b>10 HOURS RECOMMENDED</b>
<b>GRADE 12</b>	<b>HRE40/HRE4M/NDW4M</b>	<b>10 HOURS RECOMMENDED</b>

**\*A SPECIAL NOTE TO GRADE EIGHT STUDENTS AND PARENTS/GUARDIANS:**

Students entering grade nine at Blessed Trinity can begin performing community service during the summer leading up to the start of school. Parents/guardians are encouraged to review the eligible/ineligible activities guidelines included in this brochure. For further information, please visit our website [www.blessedtrinitycatholic.com](http://www.blessedtrinitycatholic.com). Under Catholic Character please choose Christian Community Service in the drop down menu to download Community Service Forms (to be filled out at the end of the community service by parent/supervisor/student). Any other questions or concerns can be directed to the Program Chair of Religion, Cynthia Dilanni at [cynthia.dilanni@ncdsb.com](mailto:cynthia.dilanni@ncdsb.com).

## **CHRISTIAN COMMUNITY SERVICE**

Christian service obtains its defining qualities and inspiration from Scripture, both the Old and the New Testament. It is clear from these sources that the service in question is directed towards those who are less fortunate.

Accordingly, in its authentic and primary sense, Christian service is a gratuitous ministry, inspired by Jesus' teaching and example, extended to

those who are in need or who suffer in any way, and offered in the spirit of human solidarity that reflects Jesus' statement that "whatever you do to the least among you, you do it to me".

Therefore, Christian Community Service is a service one gives to the community. It is service spent on community projects, which could be of a cultural, humanitarian, athletic, or fund-raising nature. The community could be a club, a parish, an organization or a public institution. The community or organization for which the service is performed must be not-for-profit and previously approved by the Principal or the Program Chair of Religion.

## **GUIDING PRINCIPLES FOR CHRISTIAN COMMUNITY SERVICE**

- An event or activity designed to be of benefit to the community;
- An event or activity to support a not-for-profit agency, institution or foundation that conforms to Catholic standards and does not conflict with Catholic values;
- Any structured program that promotes tutoring, mentoring, visiting or coaching, or whose purpose is to assist others who require the benefit of that assistance;
- Participation in global initiatives/projects that do not conflict with Catholic values;
- Participation in an event or activity that promotes positive environmental awareness and action;
- Participation in activities that promote the human rights and well-being of all groups in society, as long as the values of these groups are in harmony with Catholic teaching;
- Participation in an event or activity affiliated with a club, religious organization, arts or cultural association or political organization that seeks a positive contribution to the community and is not in conflict with Catholic teaching.

# ROLES AND RESPONSIBILITIES

## ***STUDENTS***

In consultation with their parents/guardians, students are responsible for selecting approved Christian Community Service activities. The forms Notification of Planned Christian Community Service and the Community Service Form should be completed each year during the semester that they have their religion course by each student and submitted to their religion teacher before the established due dates. It is the responsibility of the student to complete all required documentation and submit them within required timelines.

### ***Students are expected to:***

- Complete their hours in a manner that demonstrates a positive work ethic and respect for others;
- Be punctual;
- Dress appropriately;
- Use good manners;
- Follow instructions;
- Follow through on commitments;
- Clarify instructions when in doubt; and
- Maintain confidentiality.

## ***PARENTS/GUARDIANS***

Parents/guardians should provide assistance to their son/daughter in the selection of their Christian Community Service activities. Parents are also encouraged to communicate with community sponsor and the school principal or program chair of religion if they have any questions or concerns. A parent/guardian must sign the Notification of Planned Christian Community Service sheet and the Completion of Community Service Form, if the student is under eighteen years of age.

While parents may be involved in similar volunteer activities we ask that neither a parent nor guardian sign to verify the hours. In these cases we ask that a non-relative verify the hours.

## ***COMMUNITY SPONSORS***

Community Sponsors are responsible for providing a safe environment and the appropriate training, equipment and preparation for students who will be under their supervision. They must be aware of the “ineligible activities” as outlined in this Information Brochure. The person supervising the student’s activity must verify the date(s) and number of hours completed on the completed Community Service Form.

## ***PRINCIPALS***

Principals are responsible for sharing information and documentation with students, parents and the broader community, approving special requests, and ensuring that completed Christian Community Service hours are entered on a student’s official transcript and report card.

## **INSURANCE**

The Niagara Catholic District School Board’s liability insurance covers students who are involved in Christian Community Service, but it is recommended that students participating in the program purchase Student Accident Insurance.

Community Sponsors are responsible for ensuring that their own liability insurance will protect them for their involvement in this program. As with other programs, the school board’s insurance does not provide coverage for the negligence of the community sponsors.

## **ELIGIBLE ACTIVITIES FOR CHRISTIAN COMMUNITY SERVICE**

Any service work for: community agencies, churches, service organizations, individuals who are in need, any activity pre-approved by the principal or program chair of religion.



# APPROVALS

The Notification of Christian Community Service Form should be completed and approved BEFORE starting the community service project.

## INELIGIBLE ACTIVITIES

- any activity that provides direct financial benefit or other gain (political, social, etc) to the student or to the student's family; and
- any association with an organization or an activity that conflicts with the ethical standards and teachings of the Catholic Church.
- any activity that was initiated by the principal or vice-principal as disciplinary action (i.e. community service hours in lieu of suspension or detention etc.)
- Christian community service completion sheets cannot be signed by any relative.
- a requirement of a class or course in which the student is enrolled (e.g., co-operative education portion of the course, job shadowing, work experience);
- takes place during the time allotted for the instructional program on a school day; however, activities during the student's lunch breaks or "spare" periods are permissible;
- takes place in a logging or mining environment, if the student is under sixteen years of age;
- takes place in a factory, if the student is under fifteen years of age;
- takes place in a workplace other than a factory, if the student is under fourteen years of age and is not accompanied by an adult;
- would normally be performed for wages by a person in the workplace;
- involves the operation of a vehicle, power tools, or scaffolding;



- involves the administration of any type or form of medication or medical procedure to other persons;
- involves handling of substances classed as “designated substances’ under the Occupational Health and Safety Act;
- requires the knowledge of a trades person whose trade is regulated by the provincial government;
- involves banking or the handling of securities, or the handling of jewelry, works of art, antiques, or other valuables;

## **OTHER INELIGIBLE ACTIVITIES**

- consists of duties normally performed in the home (i.e. daily chores) or personal recreational activities;
- involves a principal/vice-principal initiated program(i.e. community service hours in lieu of suspension or detention)
- involves a court-ordered program (e.g., community-service program for young offender, probationary program);

## **FURTHER INFORMATION**

Blessed Trinity CSS, 145 Livingston Avenue, Grimsby, Ontario L3M 5J6  
905.945.6706, [www.blessedtrinitycatholic.com](http://www.blessedtrinitycatholic.com)

Niagara Catholic District School Board, 427 Rice Road, Welland, Ontario  
L3C 7C1, 905.735.0240 ext. 124, [www.niagaracatholic.ca](http://www.niagaracatholic.ca)

*The Blessed Trinity family is moving forward together to serve the Spiritual, Educational and Physical needs of the Grimsby, West Lincoln, Beamsville and surrounding areas.*

