

The Vice-President

1. The Vice-President shall be responsible for discharging all duties and powers of the President in the event of his/her absence.
2. The Vice-President shall be responsible for the maintenance of close working relationships with the President, and shall be responsible for being able to fill in for the President, at all times, in the event of his/her absence.
3. The Vice-President shall be responsible for the organizing of the year opening activities and all Student Council sponsored assemblies during the year.
 4. The Vice-President shall be responsible for the organization and supervision of all charitable fundraising committees the Council deems necessary.
 5. The Vice-President shall work with the President in the formation of the Council Committees and shall be able to assist these committees in reporting to the Council whenever it is deemed necessary.
 6. The Vice-President shall oversee the maintenance of an accurate schedule of all Student Council sponsored activities, and ensure that any changes deemed necessary by the Council are brought to the attention of advisors and principal as soon as possible in order to avoid misunderstanding.
 7. The Vice-President shall be responsible for ensuring, on behalf of the Council, that the President is neither shirking his/her duties nor overstepping his/her powers as clearly delineated by the Constitution.
8. The Vice-President shall be responsible for the formation of committees made up of members of Council for the purpose of detailed study of major proposals and events. Appointments to these committees must be ratified by a majority of the Council.

I _____, have read and understood the above
(print name) responsibilities for the above aforementioned position.

Should I be elected into this office, I agree to fulfill my responsibilities on Student Council and acknowledge that should I not fulfill these responsibilities, I will be removed from my position in office.

Signature: _____

Date: _____

Niagara Catholic Email Address: _____

Parent / Guardian Name: _____

Parent / Guardian Signature: _____